



# O·BRIENS AVEDA INSTITUTE

## Family Educational Rights and Privacy Act (FERPA)

FERPA is the federal law designed to protect the privacy of a student's education records. The law applies to all schools, which receive funds under an applicable program from the US Department of Education

FERPA gives certain right to parents regarding their children's education records. These rights transfer to the student or former student who as reach the age of 18. Students and former students to whom the rights have been transferred are called eligible students.

Parents or eligible students have the right to inspect and review all of the student's education records maintained by the school. Schools are not required to provide copies of materials in education records unless, for reasons such as great distance, it is impossible for parents or eligible students to inspect the records personally. The school may charge a fee for copies.

Parents and eligible students have the right to request that a school correct records believed to be inaccurate or misleading. If the school refuses, the parents or eligible students have the right to request a formal hearing. If, after the hearing, the school still refuses to correct it, the parent or eligible student has the right to place a statement in the records commenting on the contested information in the records.

O'Briens Aveda Institute must have written permission from the parent or eligible student before releasing any information from a student's file. However, the law does allow schools to disclose records, without consent, to the following parties:

- O'Briens Aveda Institute Staff
- Other schools to which a student is transferring
- Parents when a student over the age of 18 is still dependent
- Certain government officials in order to carry our lawful functions
- Appropriate parties in connection with financial aid to a student
- Organizations doing statistical studies for the school
- NACCAS, our accrediting agency
- Individuals who have obtained court orders or subpoenas
- Persons who need to know in cases of health and safety emergencies
- State and local authorities to whom disclosure is required by state laws, adopted before November 19, 1974.

FERPA does allow schools to release directory-type information unless the parent or eligible student requests that the school not disclose this information about them.

\*By initialing on the lines below you are confirming you have read the above information and agree with its terms.

\_\_\_\_\_ I understand these regulations\*

\_\_\_\_\_ I do not want any directory information released\*

Student's Printed Name \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_